

Board of Road Commissioners Meeting
County Services Building
May 8, 2024

The Regular Meeting of the Oceana County Board of Road Commissioners was called to order by Chairman Myers at the County Services Building at 10:00 AM on Wednesday, May 8, 2024.

The Pledge of Allegiance was recited by all.

Members present: Myers, Gowell, Forbes, Koch .

Absent: Spitler.

Staff present: Timmer, Holmes, Curtis.

Visitors: Lee Hyslop, Crystal Township Supervisor; Lynne Cavazos, Pentwater Township Supervisor; Dave Leonard, Colfax Township Supervisor; Garry McKeen, Parks and Recreation Commission; Tim Beggs, Oceana County Commissioner Liaison; and Mike Bosch, Hart Township resident.

TOTAL: 6 visitors.

AGENDA

Motion by Forbes and supported by Gowell to approve the following Agenda items for discussion.

1. Cancel July 24, 2024 Board Meeting
2. Bid on Three (3) Used Pickup Trucks

Roll call vote: Forbes – yes; Gowell – yes; Koch – yes; Myers – yes.

Absent: Spitler.

Motion carried.

CITIZEN'S PARTICIPATION

Lynne Cavazos commented she has taken several calls wanting an update on the DTE closure at Longbridge Road and Monroe Road. Mark Timmer advised he has an update on this in his staff report today.

Garry McKeen noted the Marshville Dam project has started and appreciates the support and work being done by the Road Commission.

Dave Leonard thanked Mark Timmer and the Road Commission crew for the road work done on VanBuren Road between 180th Avenue and 188th Avenue.

Lee Hyslop asked the Road Commission to look at Jackson Road between 126th Avenue and 144th Avenue.

APPROVAL OF MINUTES

Motion by Forbes and supported by Gowell to approve the Minutes of the April 24, 2024 Regular Board Meeting.

Roll call vote: Forbes – yes; Gowell – yes; Koch – yes; Myers – yes.

Absent: Spitler.

Motion carried.

APPROVAL OF VOUCHERS

The Revenues & Expenditures Report and Cash Flow Statement were given to the Board members to review.

Motion by Gowell and supported by Koch to approve the following Vouchers as presented.

Voucher No. 72354 (Accounts Payable)	\$ 193,945.32
Voucher No. 72355 (Payroll)	<u>\$ 85,191.46</u>
	\$ 279,136.78

Roll call vote: Gowell – yes; Koch – yes; Forbes – yes; Myers – yes.

Absent: Spitler.

Motion carried.

Chairman Myers suggested the July 24, 2024 Board Meeting be cancelled due to Managing Director, Mark Timmer and Finance/HR Director, Lori Holmes will be out of the office attending the 2024 Annual MCRCSIP (Michigan County Road Commission Self Insurance Pool) meeting. All Board Members were in agreement to cancel this meeting.

July 24, 2024 Board Meeting is cancelled.

RESOLUTION NO. 1 – BID ON THREE (3) USED PICKUP TRUCKS

Motion by Koch and supported by Gowell to allow the Road Commission to bid on three (3) pickup trucks from Ranger Bid Auction up to \$20,000.00 per truck.

Roll call vote: Koch – yes; Gowell – yes; Forbes – yes; Myers – yes.

Absent: Spitler.

Motion carried.

STAFF REPORTS

The State crew has been doing roadside cleanup, shoulder work, and patching various routes.

The M-20 crew has patched various roads with the hot box, graded gravel roads, and have done slag upgrades on Baker Road (Benona Township), Fish Road, Log Road, Grant Road, E. Grant Road and 96th Avenue (all in Shelby Township), and Zimmer Road (Newfield Township).

The Hart crew patched various roads with the hot box, graded gravel roads, prep work for paving and bridge work, and slag upgrades on 96th Avenue (Weare Township), and Madison Road-Transfer Station (Crystal Township).

Traffic Services has worked on asset management, Miss Digs, Road Soft, sign repairs, street name signs, supervised the sign crew, permits, closures and detours, upgraded signs in Elbridge Township, and Shelby Township Street name sign upgrade (Shelby Township is paying for these upgrades).

Mark Timmer reviewed bills and finances with the Finance/HR Director, Clerk and Deputy Clerk, Rieth Riley is planning to pave 192nd Avenue / 194th Avenue on Wednesday, May 15th, contractor has transported the materials to Marshville Dam and began working on the East side, Josh Adams Marine is working on Buchanan Road Bridge, DTE plans to pave Monroe Road the week of May 13th, and Hallack Contracting crushed and graded Cleveland Road.

Mark Timmer spoke to the Board Members regarding a policy he would to propose. The Road Commission has some good summer help workers and some have shown interest in becoming full-time truck drivers. The cost of CDL truck driving school has become quite costly. The Road Commission would pay the fees for CDL truck driving school. The employee would sign a letter stating they agree to repay all fees back to the Road Commission over two (2) years. The repayment would be taken out the employee payroll check by payroll deduction each pay period.

Each Commissioner spoke briefly in support of this policy and Commission Myers asked Mark Timmer to have a proposed policy for the Board Members to review.

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned at 10:16 AM.

Respectfully submitted,

LORI L. HOLMES
Finance/HR Director

WILLIAM MYERS
Chairman

MAY 22, 2024
DATE